

Patterson Library Board Meeting Minutes

January 9, 2025

Present: Jennifer, Linda, Joe, Tim, Steve, Christopher, Steve, Barb, Carolyn, Joan

Attending by Zoom: Mara, Pete, Kathy, Carl

Absent: Laura

Meeting called to order by President Jennifer Johnson at 7:00 pm. Megan introduced our most recent hire, Brette, to the Board.

The November 2024 minutes were accepted without change.

The 2025 budget was discussed by Tim. The streamlining of the budget and treasurer's report using Quickbooks is an ongoing process. Some good news from the updated budget for 2024 shows an increase in the amount we received from fundraising from what was budgeted.

Megan commented on points from her Director's Report. Service contracts for such things as the Auditor, Elevator, Heating, etc. will be reviewed to see that we get the best service we can. The New York State Construction money for 2024 has been received. A question as to investing that money until we are ready to use it was discussed with no decision made. Two hundred new library cards were assigned in 2024.

Committee Reports

Building & Grounds: Steve announced that the carpet installation is complete on the first floor. Pucci will be contacted to install the carpeting on the stairs. Proposals for updating part of the Heating system will be looked into as there is a difference of approximately \$30,000 between two bids received. The new piano bench should be arriving soon

Executive Committee: Jones estate update: See attached memo

Personnel: A motion was made by Linda, seconded by Christopher to approve the hiring of Brette. Motion unanimously approved.

Building and insurance: Building insurance is being reviewed for coverage and price. Offers will be reviewed by the Finance Committee. If the decision is made to change coverage for 2025 the current insurance can be cancelled with the new insurance being prorated for 2025. More information will be made available at the March meeting.

Meeting adjourned at 8:10 pm

Respectfully submitted,

Barbara Kittle

Branding Project: Four bids have been received with interviews taking place on the 14th and 15th of January. A motion was made by Joan, seconded by Tim to make available \$8,000 for the Branding Project. Motion unanimously approved.