

Patterson Trustee Meeting July 11, 2024

Present: Pres. J. Johnson, J. Caruso, T. Roets, L. Dunn, C. Thomas,  
S. Rudnicki, C. Riedesel, L. Schofield, J. Spann, C. VandeVelde, P. Holt,  
K. Richmond, M. Hegna, library director  
Also attending: Lauren Abbott, Youth Services Coordinator  
Absent: B. Kittle, M. Rubin

**Call to Order** by Pres. J. Johnson at 7:00 PM

### **Public Expression**

L. Abbott addressed and announced to the board that she was tendering her resignation and that her last day would be July 19, 2024. She expressed her appreciation for the experience and support from the Board. Board members also expressed their thanks for her service and sincere regrets.

**May 2024 minutes** - K. Richmond, minutes approved as received and filed.

**Treasurer's Report** - T. Roets reported on operating expenses and reviewed report received. Discussion and questions regarding Kappler fund and additional donation. T. Roets will ask Manning & Napier for additional information regarding restricted funds within endowment. Financial report placed on file.

**Library Director's Report** – M. Hegna elaborated on her written report received. Gabby Zarpentine is working part-time to fill the advertised part-time position. "Give Big CHQ" netted \$420 in donations. R.E. Kelly hoping to be here by first week of August to begin work on front steps and repointing. Report placed on file.

### **Committee Reports**

Building and Grounds – S. Rudnicki elaborated on items from his report. Placed on file.

1. Update on carpet removal
2. New carpet squares available for opinion, please vote on preference
3. Pergola garden all good
4. 10 Year Facility Plan received by email for discussion, questions, remarks. Motion to accept 10 year plan as a guide by P. Holt, second by L. Dunn. Approved.

Finance Committee - J. Johnson reported the process is still under consideration as committee continues to meet and review.

Fundraising Committee - J. Spann

Booksale preparations are underway, still in need of a few workers for sale hours.

Auction – C. Thomas is chairing and working with Gwen Spann to streamline processes for silent auction, live auction, recording, and check-out. Tickets will be ready soon and new sign for village park is on order soon. Ticket price \$15

### **Unfinished Business**

Branding and marketing, poster project, and donor recognition discussions were tabled due to time restraints.

### **New business**

M. Hegna asked for board approval for the hiring of Gabby Zarpentine as new library page. Moved to accept recommendation to hire G. Zarpentine by P. Holt, second by J. Caruso. Approved

Motion by T. Roets to accept resignation of Lauren Abbott as Youth Services Coordinator with regrets, second by S. Rudnicki. Approved

Personnel Committee will meet to prepare job description and salary to post.

NYS Construction Grant FY2025 will be submitted July 12 for several projects.

J. Caruso reminded all that there will be an ongoing welcoming of those wishing to attend a celebration of life for Alan Koch at the library July 13, from 11-2PM.

J. Johnson moved to adjourn @ 8:46

Respectfully submitted,

Kathryn Richmond, secretary