

Patterson Library Board Meeting, July 13, 2023 Minutes

Meeting was called to order at 7:03 by President Jennifer Johnson

Members Present: Barb Kittle, Mary Bivens, Jennifer Johnson, Joe Spann, Diana Hamann, Kathy Richmond, Sue Scriven, Mara Rubin, Pete Holt, Steve Rudnicki, Linda Dunn

Members Absent: Joan Caruso, Carl Vandeveld, Tim Roets

Also present: Megan Hegna, Library Director

Motion to approve Diana Hamann as Secretary 2023-2024 was approved.

Jennifer Johnson declared a Public Hearing on the Open Meeting Law Policy. There was no communication from the public. Motion to approve Open Meeting Law Policy (policy attached) by Kathy Richmond, seconded by Steve Rudnicki. Motion approved.

May Minutes: Motion to approve made by Linda Dunn, seconded by Pete Holt. Motion approved.

Directors' Report: (attached) Question was raised concerning leftover books from Book Sale.

Treasurer's Report: (attached) Steve Rudnicki was available to answer questions concerning report. Report accepted, filed for audit.

Building and Grounds Committee: (attached)

Patterson Society: (attached) Auction: Possibility of WAVE hours by students at school to help with set up, volunteers are needed the day of auction, please ask people to volunteer, price of dinner \$15.

Personnel Committee: (see attachment)

Policy Approvals: (see attachments) The Policy Committee prepared drafts of the following policies for Board review and approval: Copyright, Law Enforcement, ADA, Circulation, Computer and Internet. Motion made by Kathy Richmond to approve all policies, seconded by Mary Bivens. All were approved.

Unfinished Business: Query concerning disposition of large gift of money. This will be dealt with by the Financial Committee.

Construction Grant: Building and Grounds Committee will meet to discuss potential projects.

Branding Committee: Joan Caruso, Joe Spann, Linda Dunn, Jennifer Johnson, and Megan Hegna will serve on this committee to review the Library's brand/image (print, signage, social media/website, etc.) and to provide recommendations as to next steps. Possible creative brand review with a consultant.

New Business: Steve Rudnicki asked about procedures for removing unneeded items from the library's property e.g. stamp collection and flag.

Motion to adjourn at 8:23 by Kathy Richmond, seconded by Joe Spann.

Respectively submitted, Diana Hamann Secretary