

**Patterson Library
Minutes of the Board of Trustees
November 10, 2022**

Present: J. Johnson (President), J. Caruso (Vice President), T. Roets (Treasurer), S. Scriven (Secretary), M. Bivens, K. Richmond, B. Kittle, J. Spann, M. Rubin, S. Rudnicki, C. VanderVelde, P. Holt, M. Hegna (Director)

Absent: T. Bennett, D. Hamann, Patterson Society Representative

J. Johnson highlighted and thanked individuals responsible for producing the fundraising and Patterson Society membership mailing and also those who spent considerable time on upcoming budget issues.

Call to order: The meeting was called to order at 7:00 PM by J. Johnson, President.

September Minutes: The September minutes were accepted for filing.

Library Directors Report: See attached report.

Treasurer's Report: See attached report. We are on par regarding income and expenses except for fundraising. The endowment is down 20% so far this year.

2023 Budget Vote: A motion by Joan Caruso as follows: "Madam Chairman, in light of some recent financial possibilities which may impact our 2023 budget, including, among others, the Employee Retention Tax Credit and alternate health insurance bids for our staff, I move that we postpone until a special meeting in December, a vote on acceptance of the budget, allowing further investigation of these and other concerns you and the Finance Committee deem necessary." S. Rudnicki seconded the motion. J. Johnson explained that there are three possibilities that might affect our 2023 budget favorably. They include:

1. The Employee Retention Tax Credit which might make up what we are not able to accomplish by fundraising. T. Roets volunteered to work on the ERTC grant application.

2. On November 16 at 12:00 PM the personnel committee will review health insurance possibilities with Hartloff Benefits.

3. There may be grant possibilities that could serve as a financial resource for the Facility Renovation Plan.

J. Johnson emphasized that as a new president she would like to more confident of potential income before a vote is held. A discussion of pros and cons ensued and the question was called by K. Richmond. The motion passed unanimously. By consensus, the 2023 budget vote is planned for December 6 at 7:00 PM.

Committee Reports:

Building and Grounds: See attached report. Chairman S. Rudnicki added that spot painting of the roof as been accomplished, however, we should expect that in a couple of years professional painting will be needed.

Unfinished Business:

1. Request for Proposal Updates (Facility Renovation Plan): M. Hegna would like to meet with the Building and Grounds Committee to review the three bid proposals. There may be room to negotiate bids based on a smaller scope of what we can afford at this time.

2. Historic Posters: M. Hegna has reached out to a local antique dealer, but at this time they have not responded. She will continue to reach out to them.

New Business: The First Presbyterian Church has requested that we consider paying a third of the costs (\$300) for snow maintenance this winter. Our staff parks there as well as library patrons at times. L. Dunn moved that we agree to pay \$300 to the First Presbyterian Church to help with the cost of snow removal for the upcoming winter. The motion was seconded by J. Caruso. The motion was passes unanimously.

Adjournment: The meeting was adjourned at 8:21 PM.

Respectively submitted,

Susan Scriven, Secretary